



Training Provided by: Advanced Driving School
2725 Madison Ave.
Granite City, Illinois 62040
(618) 451-1700

Registration Form
Class Size Limit is Restricted at 30 Students
This is a 30 Hour Course

Full Legal Name _____

First Middle Last

Address _____

Street City Zip Code

Phone Number () _____ Birthday _____ Social Security _____

School Attending _____

Public/Private/Home Education/Alternative/GED/Other

Classroom instruction will consists of test, quizzes, media and class discussion. The grading criteria will be as follows: 100% to 90%= A, 89% o 80%=B, 79% to 70%=C, 69% to 60%=D, 59% and below is failing.

Behind the wheel grade scaling will consist of the average grade determined by the number of drives the student is required to take. The grading scale is as follows: 100% to 90%= A, 89% to 80%=B, 79% to 70%=C, 69% to 60% =D, 59% and below is failing.

Is your child taking any medication or does your child have any ailments or disabilities that would affect his /her ability to operate a motor vehicle? Yes or No?

If yes, please request a medical release form from Advanced Driving School to be filled out by your doctor so your child may get his/her permit/license.

Is there anything the Advanced Driving School instructors should be aware of so that we may better serve your child? For example: ADD/ADHD/hearing impaired/diabetic/etc.

Yes or No

If yes, please talk to your instructor's or explain on the back of this form.

Please list two persons to contact in case of emergency and their phone numbers:

_____ () _____
_____ () _____

My signature indicates that I have read, understand, and have been issued a copy of the rules for the Classroom and/or Behind the Wheel Instruction. The undersigned agree as a condition of attending to uphold and adhere to the rules at all times

Parent's/Guardian's Signature

Please Print Name

Student's Signature

Please Print Name

Advanced Driving School, Inc
617 West Main Street
Collinsville, IL 62234 (618) 345-1919

Advance Driving School formally known as Metro Driving School, which has been in business since 1984, is Teen certified by the office of the Secretary of State, State of Illinois for both classroom driver education (30 hours) and behind-the-wheel (6 hours BTW & 6 hours observation.) The classroom sessions are taught in two-hour sessions, consisting of 15 classroom meetings. Students are allowed three absences that must be made up at our Collinsville or Granite City location . All disputes under Chapter II, Section 1060.80 shall be directed to the Secretary of State's office. This agreement constitutes the entire contract between the school and the client and no verbal assurances or promises not contained herein shall bind the school or the client. The school will not refund tuition when the school is capable and willing to perform its part of this contract. To avoid a \$25.00 fee all scheduled driving appointments must be cancelled within 24 hours of the appointment.

Students are responsible for transportation to and from all lessons.

Enrollment requirements:

1. Must be at least 15 years old on or before the last day of the classroom portion.
2. Proof of Academic Progress:
 - A. Must show proof of passing 8 semester classes in the last two semesters of attendance (Blue Approval Form signed by school administrator) or
 - B. Show proof of enrollment in an alternative or home school program, or
 - C. Show proof of enrollment in a G.E.D. program, or
 - D. Have a G.E.D. certificate of completion, or
 - E. A letter of waiver from your local district superintendent or the Regional Superintendent of Schools of your county.

Letter of certification may not be applied for until Academic Progress has been verified in proper written form.

The classroom consists of lecture over **Rules of the Road** and Drive Right textbooks. Total points of quizzes and tests determine classroom grades. The grading scale is 100% - 90% = A, 89% - 80% = B, 79% - 70% = C, 69% to 60% = D and 59% - 0% = F. Final points will be rounded off to the nearest whole number.

The behind the wheel grade is a separate grade from the classroom. The BTW grade will be determined by the student's ability to apply **The Rules of the Road**, driving skill, car control, and ability to execute specific driving maneuvers. The student will receive an A, B, C, D, or F grade. BTW only can be offered with proper verification of classroom and behind the wheel to apply for the letter of certification.

Cost for the classroom and behind the wheel is \$400.00.

Payment: \$ 80.00 non-refundable registration fee

\$160.00 on the first day of classroom

\$160.00 on the last day of classroom

Total = \$400.00

To register, please send a check or money order for \$80.00 along with the child's name, date of birth, address, telephone number, and the beginning class date. We are enclosing a blue form (which needs to be signed prior to the ordering of the letter of certification) and the rules for the classroom and behind the wheel, which need to be signed by both parents and student.

Thank you for your interest,
Advanced Driving School, Inc.

Please detach the bottom portion of this letter and mail it in with your payment. Please make checks payable to Advanced Driving School. A \$25.00 service fee will be charged for all returned checks.

Name of Student: _____

Phone Number: _____

Date of Birth: _____

Class Enrolling in: _____

Address: _____

Check Enclosed Check # _____ or Paid Online Email Address _____

JESSE WHITE
SECRETARY OF STATE

COMMERCIAL DRIVER TRAINING SECTION

DRIVER EDUCATION APPROVAL FORM

This portion to be completed by Driver Training School:

Name and Address of Driver Training School Advanced Driving School, Inc. 2725 Madison Ave. Granite City, IL 62040	
Student's Full Name	Last First Middle
Street Address	
City or Town	ZIP Code

Signature of Student Date

Signature of Parent/Guardian Date

Name of Jr/High School	
School Address	Phone Number
City or Town	ZIP Code

This Portion to be completed by JR/ High School Administration:

Pursuant to Chapter 625 ILCS, Section 6-408.5, the above named student attends this school and has received a passing grade in at least 8 courses during the previous two (2) semesters and is therefore eligible for private driving instructions:	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature of Chief School Administrator or Superintendent of High School	Date

(it is recommended that School Administration retain a copy of this form)

Advanced Driving School, Inc.
617 West Main Street
Collinsville, Illinois 62234
(618) 345-1919

The undersigned accept and agree as a condition of attending ADVANCED DRIVING SCHOOL, INC that the following have been reviewed and that the undersigned agree to uphold and adhere to the rules at all times as follows:

BTW RULES

1. All persons in the car will wear seatbelts at all times.
2. Students are required to carry driving permits in order to be eligible to drive. Permits must be shown to the instructor each time the student drives.
3. Quiet talking will be permitted during driving and observation times. Students will not be allowed to criticize or use profanity or any offensive language.
4. Students will be picked up and dropped off for driving at the front door of the Advanced Driving School office.
5. Students must be on time for driving lessons.
6. Students must provide 24 hour notice of cancellation of driving in order to facilitate scheduling. Students must call Advanced Driving School at (618) 345-1919.
7. Missing a driving lesson without 24 hour cancellation by the student will result in the payment of a \$25 fine before the scheduling of the next lesson.
8. The operation and control of the vehicle, including the use of the radio, is done at the discretion of the instructor. No portable music or cassettes will be allowed in the vehicle.
9. Smoking strictly prohibited in any Advanced Driving School vehicle.
10. All students must complete 6 hours of behind-the-wheel instruction and 6 hours of observation.
11. Advanced Driving School will not be responsible for students prior to or after the completion of instruction time.
12. A processing fee of \$10 will be charged for a duplicate blue slip or duplicate letter of completion. Payment must be made prior to reapplication.
13. Students must make their last payment on their final class period. The letter of certification will not be sent off for until all fees have been paid. Once everything is completed, the letter of certification will be applied for within 48 hours. Students should receive a letter from the state. If you have not received a letter within 2 weeks of applying for license, call us before going to the department of motor vehicles.

Advanced Driving School, Inc.
617 West Main Street
Collinsville, Illinois 62234
(618) 345-1919

CLASSROOM RULES

14. Food and/or drink will not be allowed in the building.
 15. Smoking will not be allowed in the building.
 16. Paper, notebooks, and pens/pencils are required for the class.
 17. Students will be responsible for keeping the area around them clean.
 18. Lectures and discussions are considered a portion of the student's grade. Students will be expected to be attentive during lectures and will be expected to participate in class discussions.
 19. Students will be expected to respect all other persons and their property. (No fighting will be tolerated!)
 20. Students will be allowed to talk when recognized by raising their hands.
 21. Students will be expected to remain in their assigned seats unless asked to do otherwise.
 22. Students are allowed three (3) absences by state mandate. All absences must be made up. Students will automatically be dropped upon their fourth absence.
 23. All make-up work will be due upon return to class.
 24. No electronic devices are allowed in the classroom or behind-the-wheel. This includes the following list but is not limited to the following: radios, headsets, telephones, beeper, CD players, and/or look-alikes.
 25. Students who drop the class for any reason of their own choosing, or if the student is dropped from the class for any reason, final payment will be due as scheduled on the last day of class. **NO REFUNDS WILL BE ISSUED.**
 26. Students must make their final payment on the last day of the classroom. The letter of certification will not be sent off for until the payment is made.
 27. All students must complete 30 hours of classroom.
 28. Advanced Driving School will not be responsible for students prior to or after the conclusion of the scheduled class time.
 29. Students are responsible for providing proper documentation of academic progress (passing 8 classes in the past two semesters), or homeschooled, or a waiver signed by the regional superintendent of schools. Classroom and BTW may be taken, but letters of certification cannot be applied for without written verification. If all documents are taken care of, fees have been paid, and the student has passed the course, the letter of certification will be sent off for within 48 hours. Certification letters take 2-5 weeks to get processed after they are sent off for.
 30. There will a \$25 service fee on all returned checks.
- The aforementioned rules have been established for the protection and safety of the total student population. Insubordination will not be tolerated. Disregard for the aforementioned rules may result in forfeiture of driving time or expulsion from the class. In the case of expulsion, full payment will be required at termination.
- I have read and I understand the rules for the classroom and behind-the-wheel. My signature indicates that I am willing to abide by said rules.

Parent Signature	Date

Student Signature	Date